# **MDS Transition from QIES to iQIES**

(Information specifically for nursing home and noncritical access hospital swing bed providers)

On April 17, 2023, the Centers for Medicare & Medicaid Services (CMS) transitioned to the Internet Quality Improvement and Evaluation System (iQIES) for Minimum Data Set (MDS) record submissions and reports.

## **Register for iQIES Access**

If your organization has not yet identified and registered a Provider Security Official (PSO), you will not be able to complete a user role request. At a minimum, at least one PSO needs to be registered for each provider, but CMS highly recommends at least two PSOs are designated so there is a higher likelihood someone will be available to approve/reject iQIES access requests. The PSO must work for the provider and cannot be a vendor.

To receive access to iQIES, please complete the following steps below.

- 1. **Create an account in the HARP** system using your corporate email address\* at: <a href="https://harp.cms.gov/register">https://harp.cms.gov/register</a>.

  Note: HARP User IDs cannot be adjusted. As such, please refrain from using facility names or any special characters (such as # or &) when creating the HARP User ID.
  - \*If the facility handles 2 or fewer providers and does not have a corporate email domain, a personal email address may be used.
- 2. Access iQIES at: <a href="https://iqies.cms.gov/">https://iqies.cms.gov/</a> and log in with your HARP credentials (completed in step 1) to complete the process to request your User Role for your specific provider CMS Certification Number (CCN).
- 3. Once the user role request has been submitted AND approved, you will receive notification via email informing you that your iQIES account access request has been approved.

**Note**: CMS is only onboarding MDS on 4-17-23, you do not need to register for a HARP/iQIES account for Payroll Based Journal (PBJ) submissions at this time.

# **iQIES MDS User Guides and Manual**: Located at <a href="https://qtso.cms.gov/providers/nursing-home-mdsswing-bed-providers/reference-manuals">https://qtso.cms.gov/providers/nursing-home-mdsswing-bed-providers/reference-manuals</a>

- iQIES MDS FAQs for Providers
- CMS iQIES MDS Upload an Assessment
- iQIES Reports User Manual
- CMS iQIES MDS Error Message

#### **iQIES documents**: Located at <a href="https://qtso.cms.gov/software/iqies/reference-manuals">https://qtso.cms.gov/software/iqies/reference-manuals</a>

- iQIES Onboarding Guide
- iQIES Onboarding Process Quick Reference Guide Provider Security Official
- iQIES Security Official: Manage Access Job Aide
- iQIES User Role Matrix

## **Additional iQIES Resources**:

- HARP Help: <a href="https://harp.cms.gov/login/help">https://harp.cms.gov/login/help</a>
- Welcome to iQIES youtube video: <a href="https://www.youtube.com/watch?v=dRbh-VOtrcM&list=PLaV7m2-zFKpj2t7Qhn7ONiM0Zb\_A1MTIq&index=1">https://www.youtube.com/watch?v=dRbh-VOtrcM&list=PLaV7m2-zFKpj2t7Qhn7ONiM0Zb\_A1MTIq&index=1</a>
- How to Run Reports youtube video: <a href="https://www.youtube.com/watch?v=6Xz9in9dgts&list=PLaV7m2-zFKpj2t7Qhn7ONiM0Zb\_A1MTIq&index=4">https://www.youtube.com/watch?v=6Xz9in9dgts&list=PLaV7m2-zFKpj2t7Qhn7ONiM0Zb\_A1MTIq&index=4</a>
- Upload an Assessment for MDS Users: <a href="https://www.youtube.com/watch?v=cEU9MeBOKNk">https://www.youtube.com/watch?v=cEU9MeBOKNk</a>
- How to View and Download Final Validation Reports for MDS Users: <a href="https://www.youtube.com/watch?v=mDmh0HYv5ho">https://www.youtube.com/watch?v=mDmh0HYv5ho</a>

If you have questions or require assistance, please contact the iQIES Service Center at <u>iqies@cms.hhs.gov</u> or by phone at (800) 339-9313.