

New Changes in the CNA Testing Process

Angela Duvall, RN Manager, DHSS Health Education Unit
Tanya Wilbers, Public Health Program Specialist, DHSS Health Education Unit

CNA Regulatory Updates

▶ Emergency Amendment

- ▶ Effective 6/28/21
- ▶ Curriculum
- ▶ Reciprocity
- ▶ TMU Registry
- ▶ Third Party Testing with Headmaster



▶ Proposed Amendment

- ▶ Effective November/December 2021

▶ Emergency Waivers

- ▶ Effective until December 2021
- ▶ <https://health.mo.gov/safety/cnaregistry/>

Setting Up Profiles in TMU

Employer Profile

- ▶ This account is used to verify the employment of nurse aides renewing their certification every two years.

▶ Nurse Aid Profile

- ▶ Please complete this form if you are a Missouri Nurse Aide and would like to renew your certification. As soon as we receive your form, we will update your email address and cell phone so you will receive a notification of renewal via text and email message.

▶ Instructor Profile

- ▶ Please complete this form if you are an Instructor in a Nurse Aide Training Program in Missouri and would like to access TMU. As soon as we receive your form, we will update your email address so you can use the forgot your password link on <https://mo.tmutest.com/> to finish completing your record and can then enter new students into the website.

Starting a CNA Class

▶ Instructor Responsibilities

- ▶ All instructors continue to be approved by DHSS and are required to take the Train the Trainer course.
- ▶ Ensure the students are eligible to enroll in the Basic Course.
- ▶ Log in to TMU/Headmaster to set up the instructor profile.
 - ▶ https://hdmaster.com/testing/cnatesting/missouri/MO_CNA_Home.htm
- ▶ Ensure the facility is approved for training.
- ▶ Begin the student profile by entering them into TMU/Headmaster.
 - ▶ <https://hdmaster.com/testing/cnatesting/missouri/forms/How%20to%20Enter%20Students%20in%20TMU%205.0%20Instructor%20Guide%20iMO.pdf>



Completing the Classroom and On-The-Job-Training Record

- ▶ Previously called the A/B Form
- ▶ Ensure the form is complete with facility information, test scores, classroom and clinical hours, signatures and competencies checked and initialed.

<https://health.mo.gov/safety/cnaregistry/pdf/appendix-a-b.pdf>

- ▶ **Note:** There have been some errors identified on the form and these will be resolved when the proposed amendment is effective.

Completing the CNA Class

▶ Instructor responsibilities

- ▶ Ensure the Classroom and On-The-Job Training Record is complete and accurate.
 - ▶ This form will be uploaded to the student's profile after completion by the instructor.
- ▶ While in the student's profile to complete the course by filling in the spaces with the instructional hours, clinical hours and distance learning hours.
- ▶ Click on the box to attest and verify the student has met the requirements for the CNA Basic Course and is ready to test.

▶ Attestation Statement:

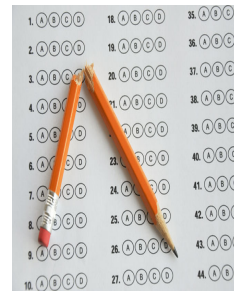
By uploading this document, you agree to the following:

I attest that this student's nurse aide training is completed, has met all of the requirements and is ready to take the final examination (to appear on the Missouri Nurse Aide Registry). I have uploaded the completed Classroom and On-the-Job Training Record form for this student.

<https://hdmaster.com/testing/cnatesting/missouri/forms/How%20to%20Complete%20A%20Student's%20Training%20in%20MO%20TMU%20and%20Upload.pdf>

The Knowledge and Skills Test Overview

- ▶ **Knowledge Test**
 - ▶ 75 questions with a 60 minute time limit
 - ▶ Students can take the Knowledge Test at an approved testing site or there is an option to test virtually (at home).
 - ▶ **Skills Test**
 - ▶ A random pick of competency skills included in three different scenarios
 - ▶ Uses the RN Test Observer, actor and a proctor
 - ▶ Conducted at a regional or closed site
- ▶ [D&S - Missouri Nurse Aide \(hdmaster.com\)](https://hdmaster.com)-Mock Skills



Knowledge and Skill Tests Statistics Since 6/28/21

- ▶ Knowledge Tests-87
- ▶ Skill Tests-75



Knowledge and Skill Tests Statistics Since 6/28/21

▶ Knowledge Tests-87

- ▶ 71.26%

▶ Skill Tests-75

- ▶ 75.72%



Scheduling the Knowledge and Skills Test

▶ Fees

- ▶ Student or facility will pay the test fee prior to scheduling the tests.

▶ Scheduling

▶ Student

- ▶ Login to TMU and select the testing option, a list of testing sites will auto populate according to location.
- ▶ Students have the option on testing time and place.

▶ Instructor

- ▶ Call Headmaster at 1-888-401-0462 or email (at hdmaster@hdmaster.com attention: Missouri) to set up testing for a group of students.

- ▶ https://www.pdfFiller.com/en/link_to_fill/559682674.htm

Resources

▶ Missouri Headmaster D&S

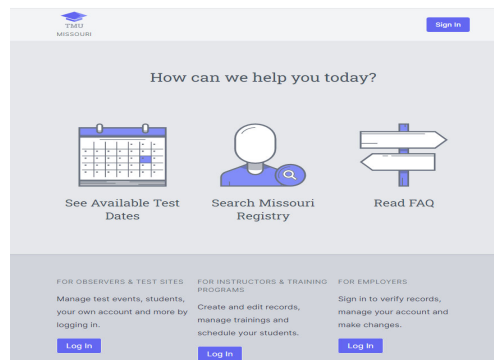
- ▶ www.Hdmaster.com
- ▶ 1-800-393-8664



▶ Department of Health and Senior Services, Health Education Unit

- ▶ www.cna.dhss.mo.gov
- ▶ [573-526-5686](tel:573-526-5686)

A New Look to Our Registry





Questions?